## Agreements with Parents

Please call and let a staff know if your child is going to be absent for any reason.

An adult must accompany your child into and out of the center each day.

Please leave at least 2 spare outfits in your child's cubby labeled with their name on it. Spare clothes cannot be in a plastic bag. Parents must supply diapers, bottles, baby food, formula

Parents are to supply bedding for cribs/cots.

Any changes in address, phone number, employment etc. must be given to the director or your child's teacher in writing.

In case of inclement weather we will send out a group text and we will also leave a message on our answering machine.

Parents or guardians must provide the center with 2 weeks written notice prior to withdrawing their child from the center. All tuition owed must be paid in full. Likewise, if possible, the program will provide the same courtesy if care for a child must be terminated for any reason. We will work with all children and families to avoid a child's expulsion.

